

Enphase Service Manager user guide

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Introduction to the Enphase Service Manager

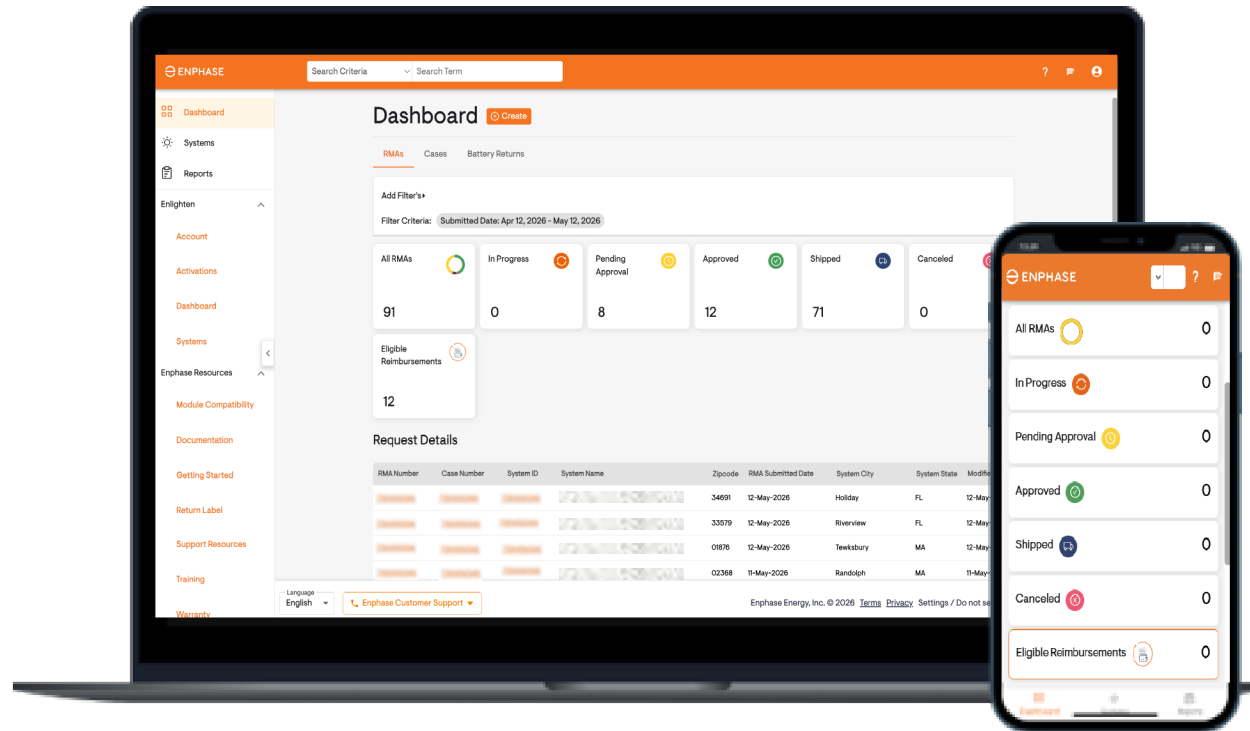
The Enphase Service Manager is a unified platform where installers can create and manage all their support requests.

The Enphase Service Manager can be used to create new support requests, track return merchandise authorization (RMA), apply and track labor reimbursements, initiate returns, and more.

This guide provides information on how to use the Enphase Service Manager on both mobile and desktop views.

Introduction to the Enphase Service Manager

Log in to the Enphase Service Manager on a desktop or mobile device using your Enphase Account credentials.



Login to
Enphase Service Manager

Enphase Service Manager user guide: Mobile view

Learning objectives

After going through the following sections, you will understand how to

- View RMAs and Cases in the Dashboard
- Use the Search tool
- Create a new RMA Request
- Apply for and track labor reimbursements
- View the status of labor reimbursement requests
- Initiate Returns
- Access system information
- Run reports
- View Profile

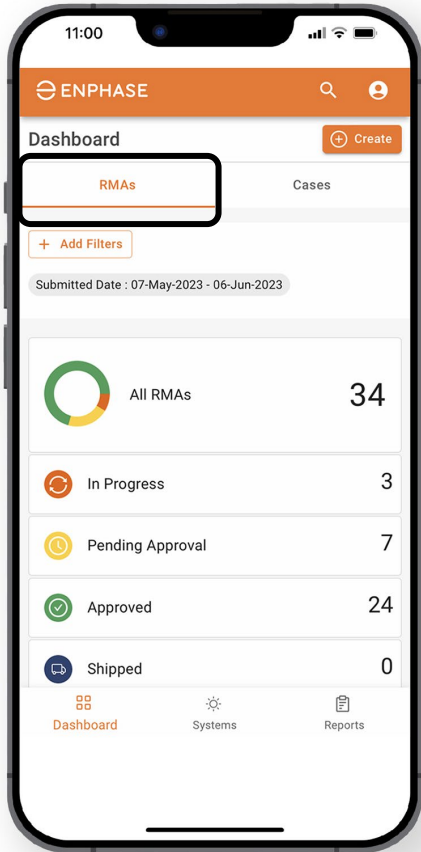
Enphase Service Manager user guide:

Mobile view

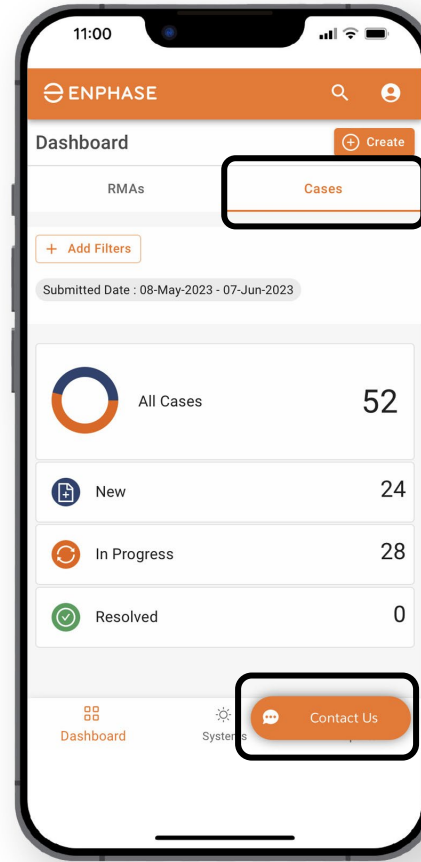
Dashboard

Dashboard: Overview

The **Dashboard** gives installers access to create, view, and manage all cases and RMAs.



To view RMA information on the Dashboard, select the **RMAs** tab.

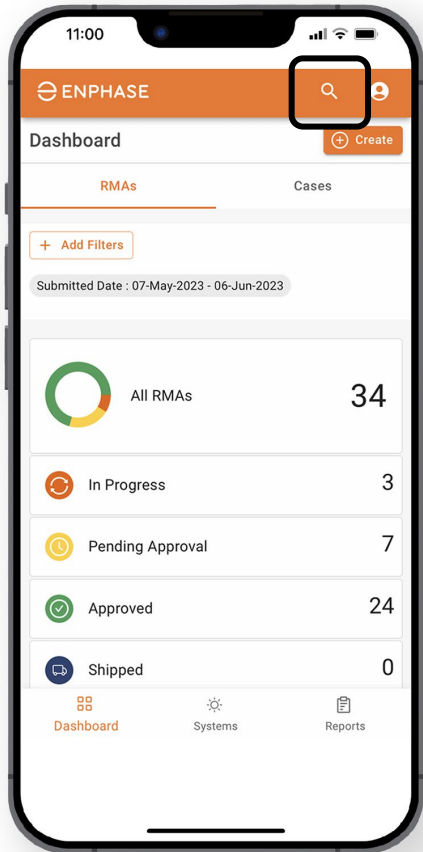


To view case information on the Dashboard, select the **Cases** tab.

Installers can start a live chat with Enphase Customer Support at any time by selecting the **Contact Us** option.

Dashboard: Search tool

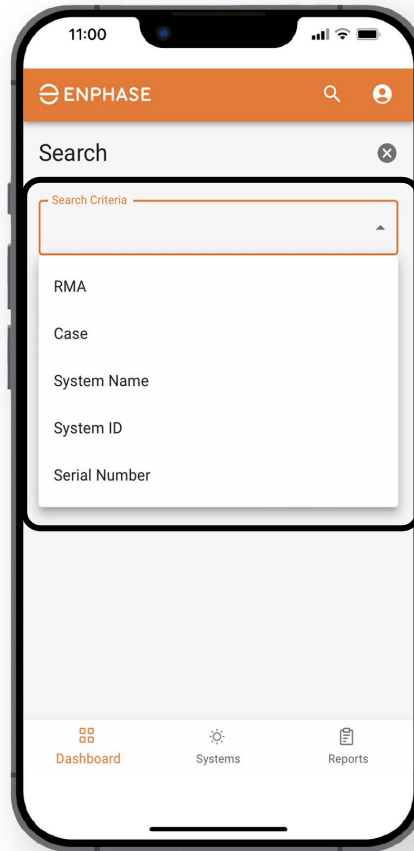
Installers can use the **Search** tool to find a specific case or RMA.



Step 1

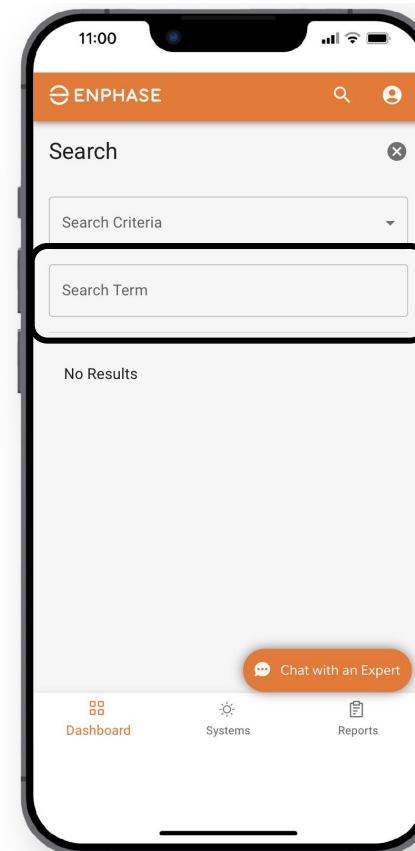
Search for a specific RMA or case by selecting the magnifying glass icon at the top of the page.

The **Search** menu will open.



Step 2

From the **Search Criteria** dropdown, installers can search for an RMA, Case, System Name, System ID, or Serial Number.

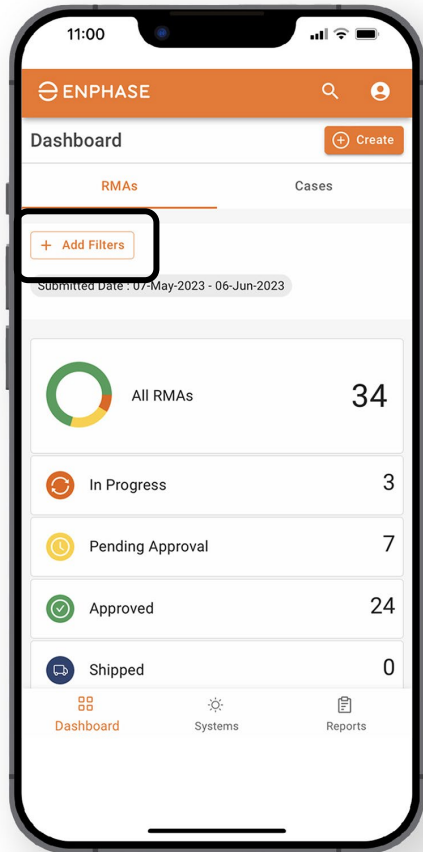


Step 3

Once a criteria is selected, the installer can use the **Search Term** field to search.

Dashboard: Add Filters

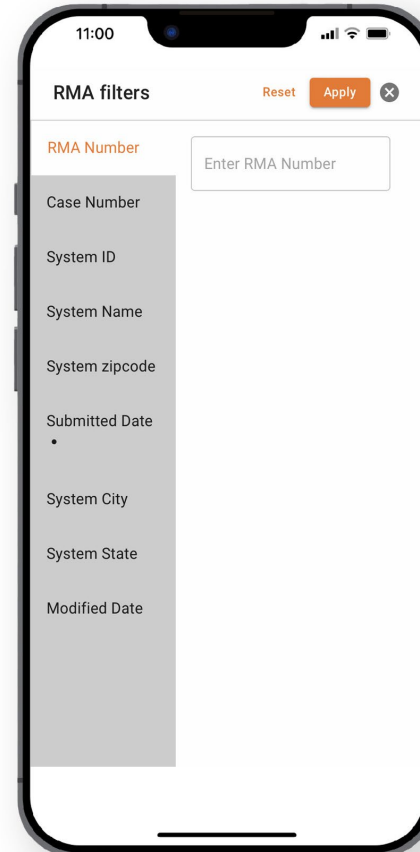
Installers can also select the **Add Filters** option in the **RMA Dashboard** and **Cases Dashboard** to find a specific case or RMA.



Step 1

From the **RMA dashboard** or **Cases dashboard**, select **Add Filters** to view filter options.

The default filter will show all RMAs within the last 30 days.



Step 2

If **Add Filters** was selected from the **RMA Dashboard**, the **RMA filters** page will open.

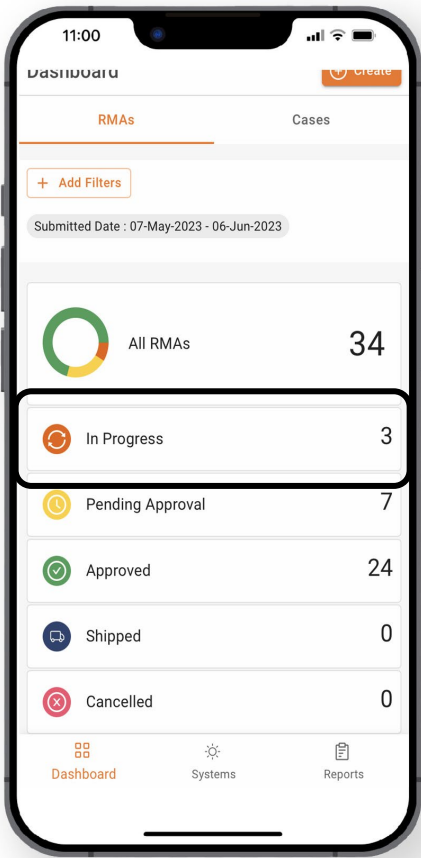
If **Add Filters** was selected from the **Cases Dashboard**, the **Cases filters** page will open.

Select specific filter options and add information in the provided field.

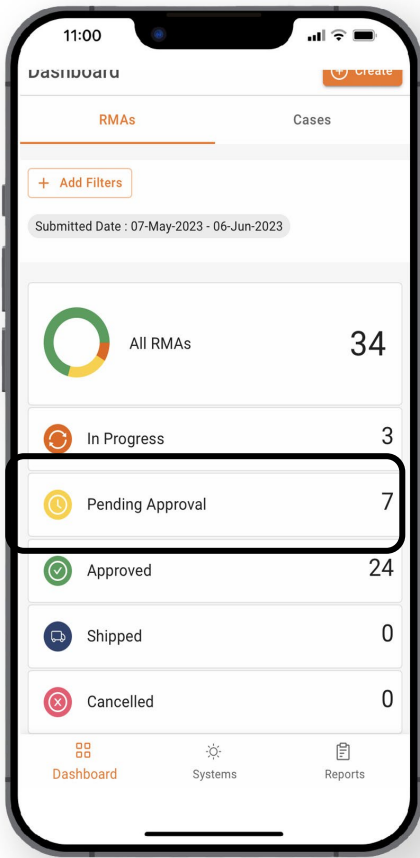
Click on **Apply**.

Dashboard: RMAs

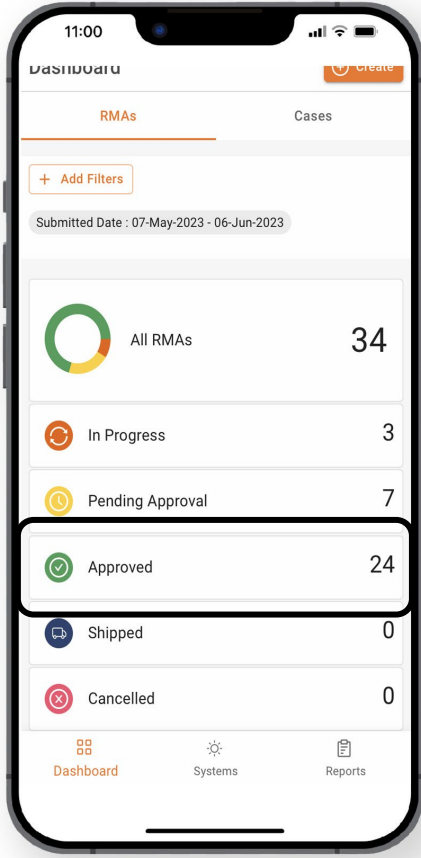
Installers can view their total number of RMAs and specific RMA information in the **RMAs** tab of the **Dashboard**.



To view a list of in-progress RMAs, select **In Progress**.



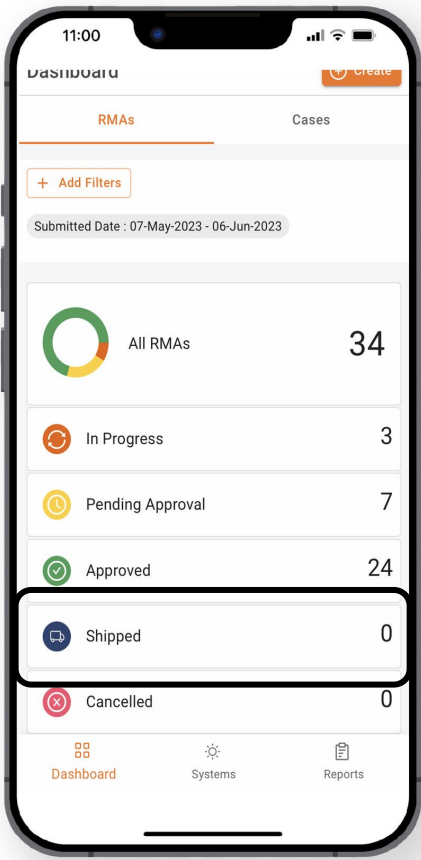
To view a list of RMAs pending approval, select **Pending Approval**.



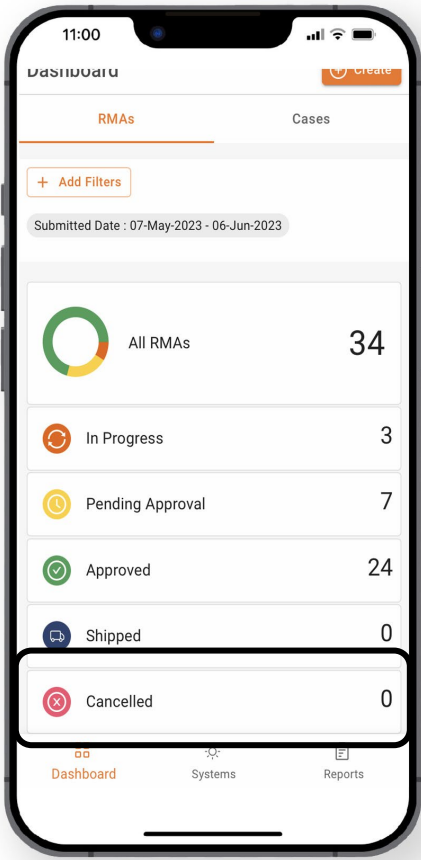
To view a list of approved RMAs, select **Approved**.

Dashboard: RMAs

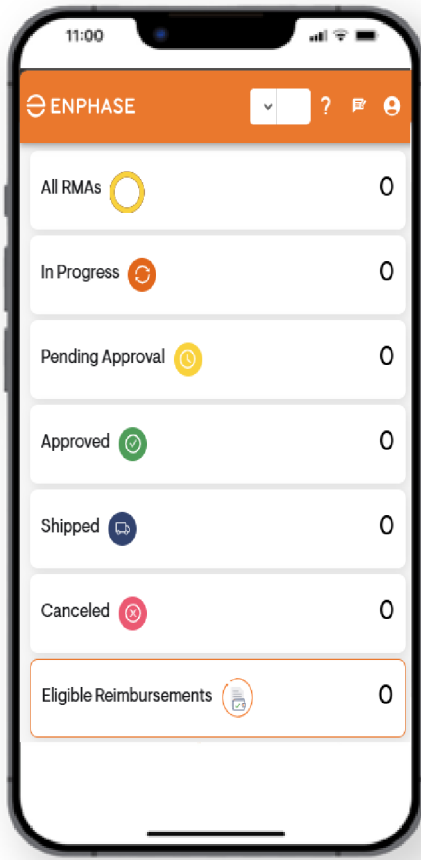
Installers can view their total number of RMAs and specific RMA information in the **RMAs** tab of the **Dashboard**.



To view a list of shipped RMAs, select **Shipped**.



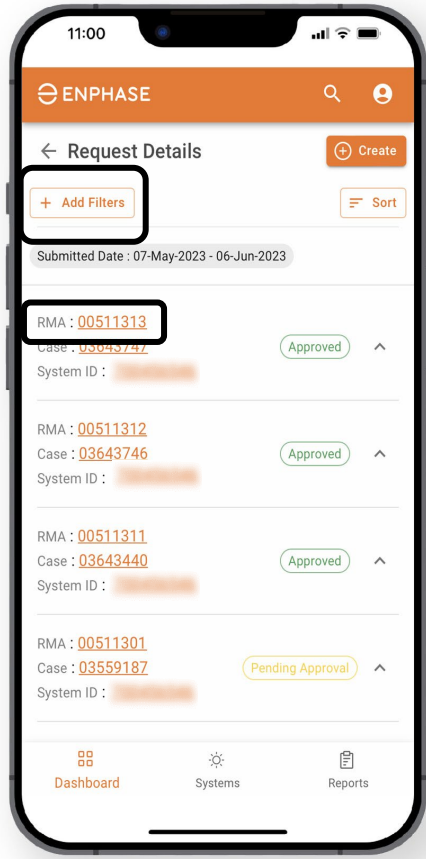
To view a list of cancelled RMAs, select **Cancelled**.



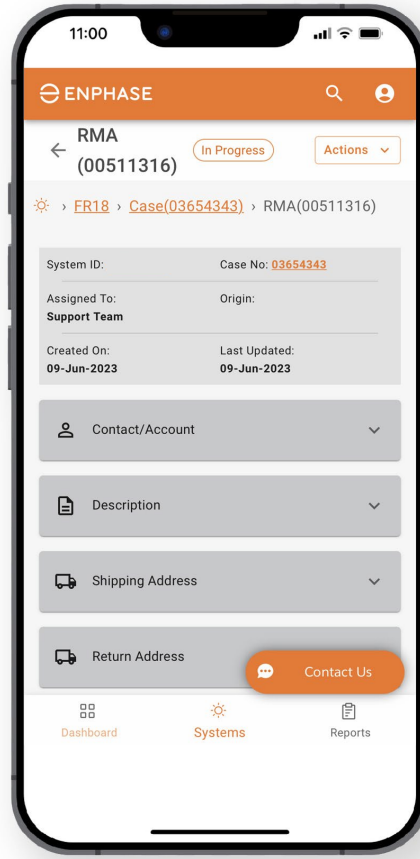
To view a list of RMAs eligible for reimbursement, select **Eligible Reimbursement**

Dashboard: RMAs

Selecting any of the previously mentioned **RMAs dashboard** options will open the **Request Details** page, which displays a list of RMAs.



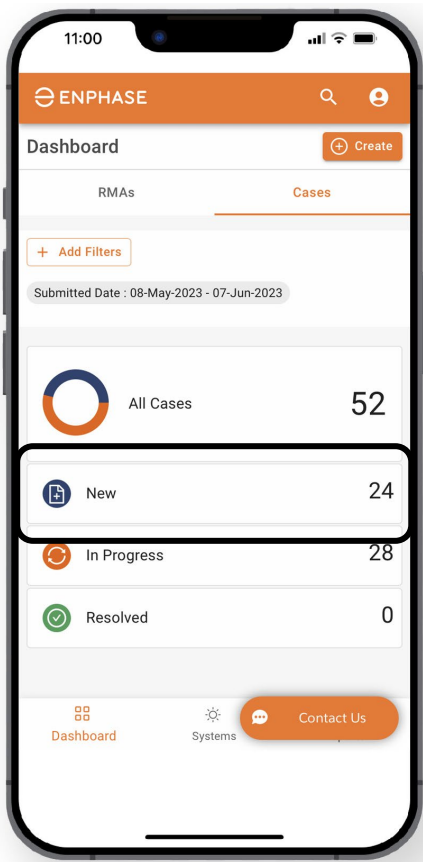
Installers can use the **Add Filters** option or select an RMA from the list to view more details.



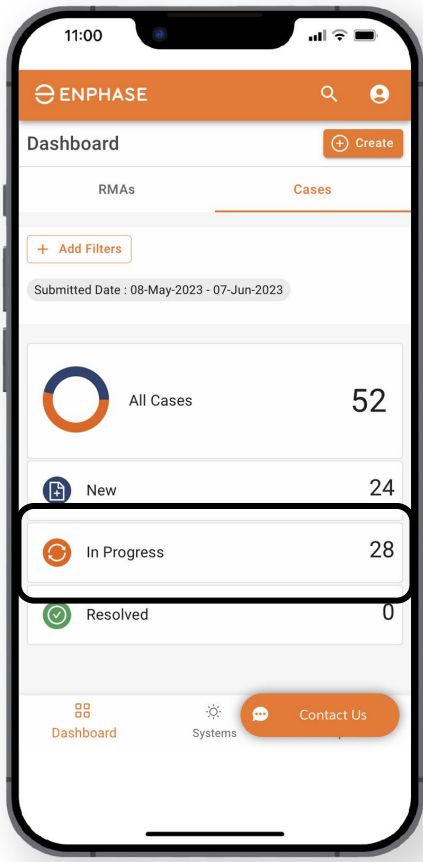
Once an RMA is selected, the **RMA** page will open.

Dashboard: Cases

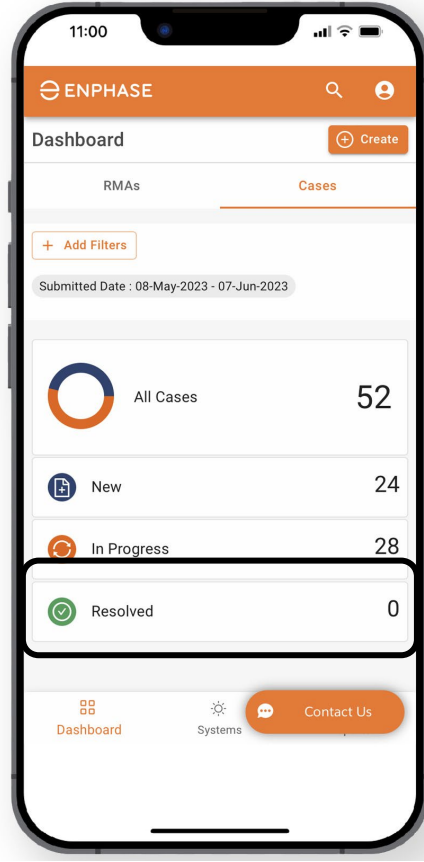
Installers can view their total number of cases and specific case information in the **Cases** tab of the **Dashboard**.



To view a list of new cases, select **New**.



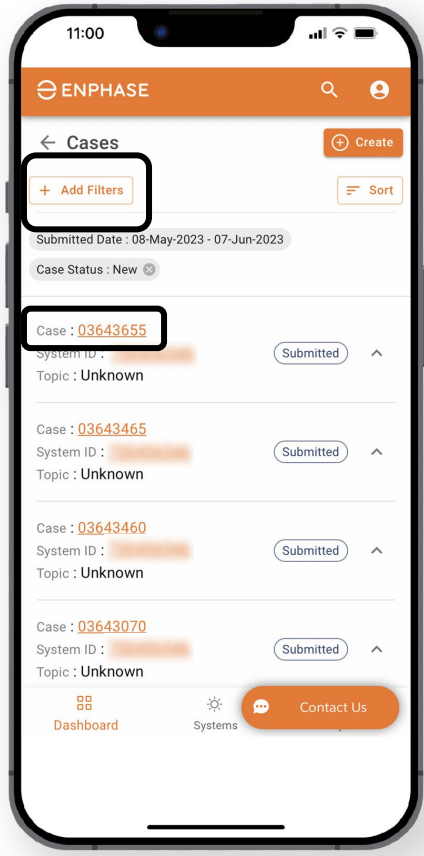
To view a list of in-progress cases, select **In-progress**.



To view a list of resolved cases, select **Resolved**.

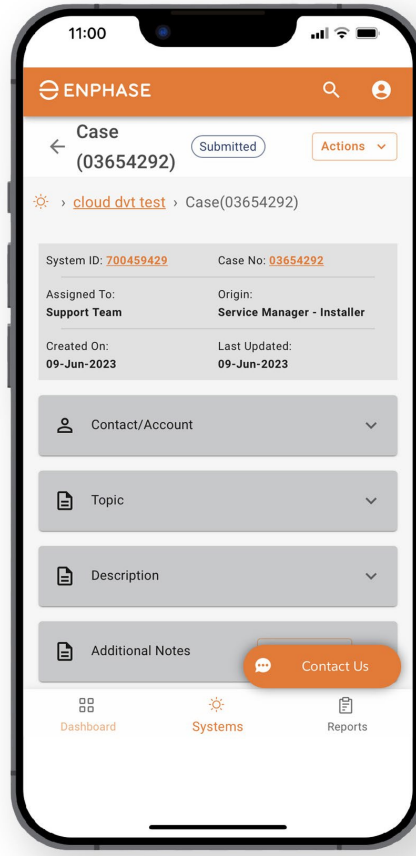
Dashboard: Cases

Selecting any of the previously mentioned **Cases Dashboard** options will open the **Cases** page, which displays a list of cases.



Installers can use the **Add Filters** option.

Select a case from the list to view more details.



Once a case is selected, the **Case** page will open.

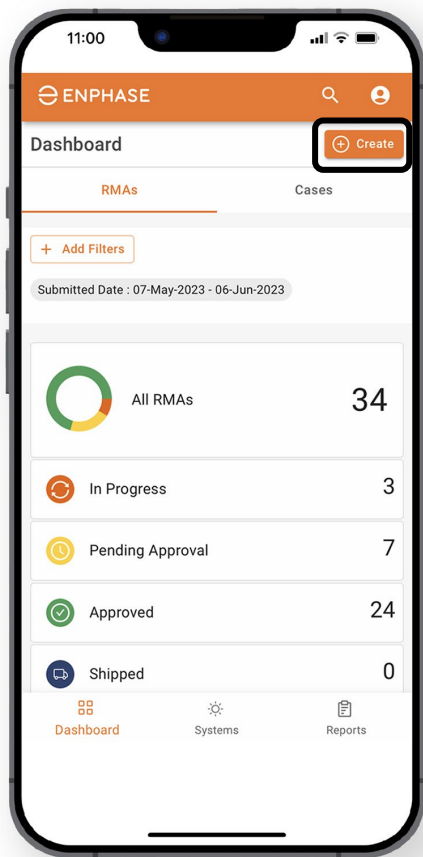
Enphase Service Manager user guide:

Mobile view

Create a new RMA

Create an RMA

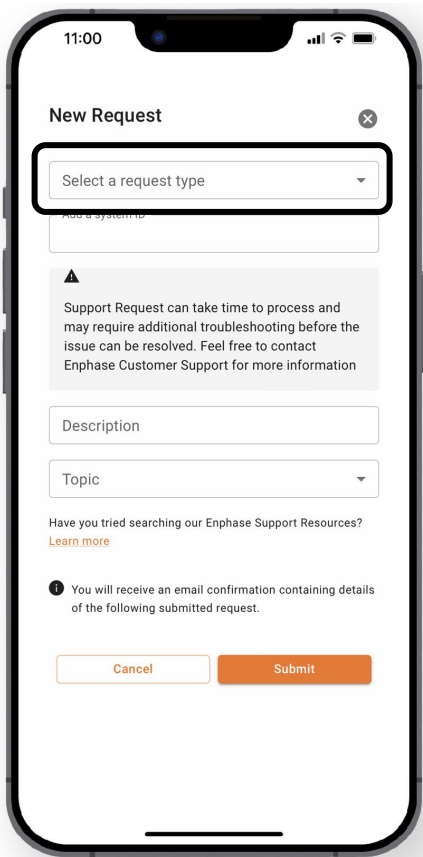
Installers can create new RMAs from both the **RMAs** tab and the **Cases** tab of the **Dashboard**.



Step 1

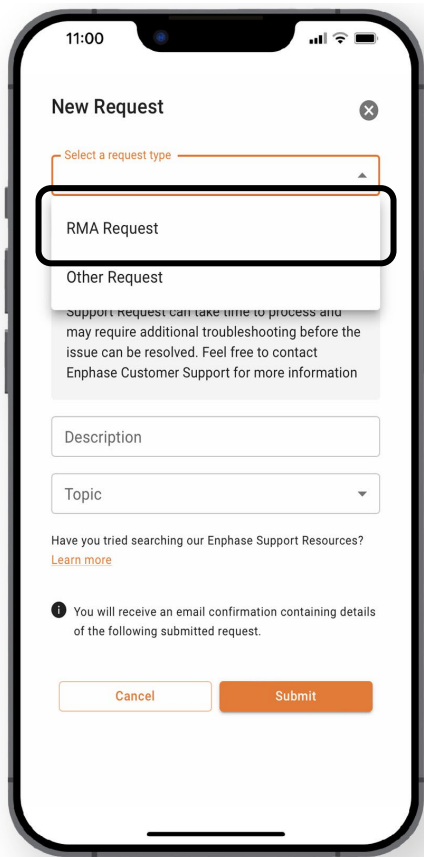
Select **Create** in the upper-right corner.

The **New Request** form will appear.



Step 2

Select **RMA Request** from the **Select a request type** dropdown.



Step 3

Select **RMA Request**.

Create an RMA

11:00

New Request

Select a request type

Add a system ID

Support Request can take time to process and may require additional troubleshooting before the issue can be resolved. Feel free to contact Enphase Customer Support for more information

Description

Topic

Have you tried searching our Enphase Support Resources?
[Learn more](#)

You will receive an email confirmation containing details of the following submitted request.

Cancel Submit

Step 4

Enter the Site ID and a description of the request in the provided fields.

11:00

New Request

Select a request type

Add a system ID

Support Request can take time to process and may require additional troubleshooting before the issue can be resolved. Feel free to contact Enphase Customer Support for more information

Description

Topic

Have you tried searching our Enphase Support Resources?
[Learn more](#)

You will receive an email confirmation containing details of the following submitted request.

Cancel Submit

Step 5

Select the **Topic** dropdown.

11:00

New Request

Documentation

Enlighten - General

Enphase Installer App

Enphase installer Portal

Gateway

Installation

IQ Battery

IQ System Controller

Legacy Upgrade Program

Microinverter Reporting

MyEnphase - web

Networking

Production Issue

Step 6

Select a topic relevant to the RMA request, then select **Submit**.

A confirmation email will be automatically sent.

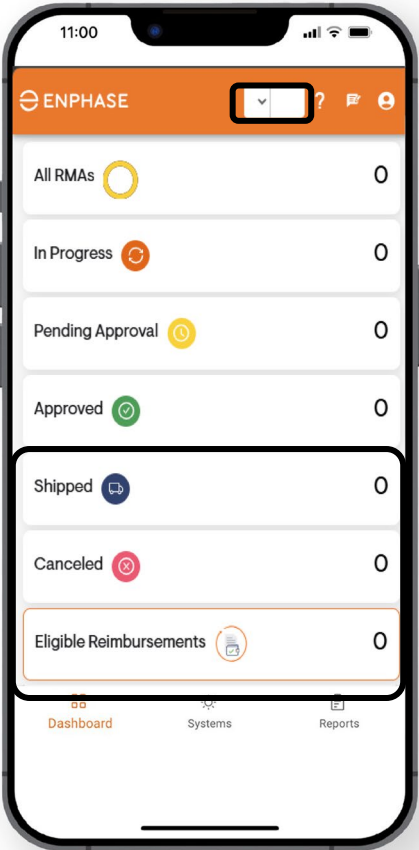
Enphase Service Manager user guide:

Mobile view

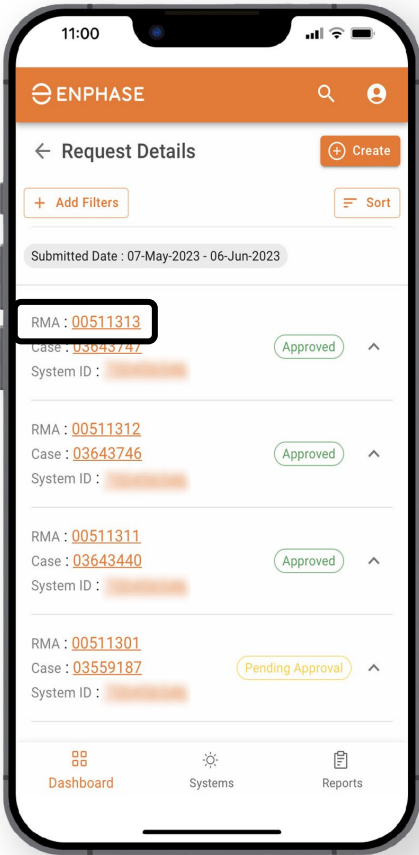
Labor reimbursements

Labor reimbursement

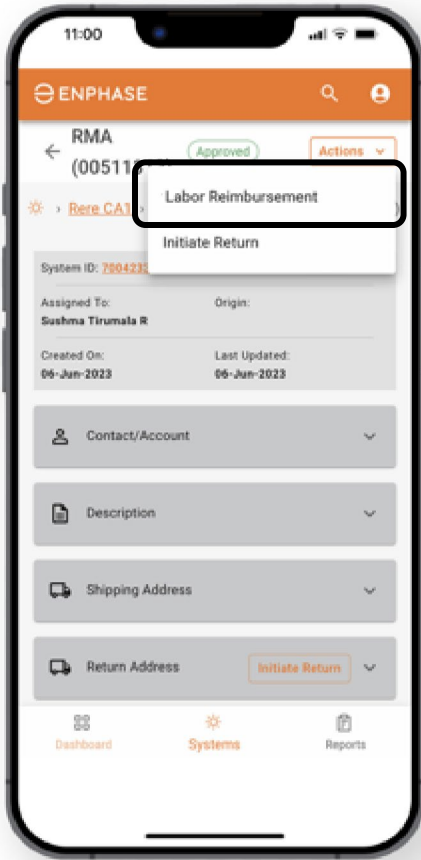
To apply for a labor reimbursement, installers can select an RMA number from the **RMAs Dashboard**.



Step 1
Use the search tools or select one of the indicated options to find an RMA.



Step 2
Select an RMA link.



Step 3
Select the **Actions** dropdown menu, then select **Labor Reimbursement**.

Apply for labor reimbursement

The screenshot shows a mobile application interface for a 'Labor Reimbursement Request'. At the top, the status bar shows 11:00 and signal icons. Below the title bar, there's a header 'Labor Reimbursement Request'. The main content area is divided into sections: 'RMA Details' (with a document icon and an upward arrow), 'RMA Details' (containing 'RMAs qualified for reimbursement 00511313', 'Associated Serial Numbers 111366687522', and 'System Information' with details 'Rere CA1', 'Csabai kapu 97 Budapest', and 'V2X 2P6 BC CA'), 'Installer Details' (with a person icon and a dropdown arrow), 'Registered Address' (with a document icon and a dropdown arrow), and 'Documents' (with a document icon and a dropdown arrow). At the bottom, there are two buttons: 'Reset' and 'Submit'. Below these, there's a navigation bar with icons for 'Dashboard', 'Systems', and 'Contact Us'.

Step 4

The **Labor Reimbursement Request** form will appear, displaying the RMA Details.

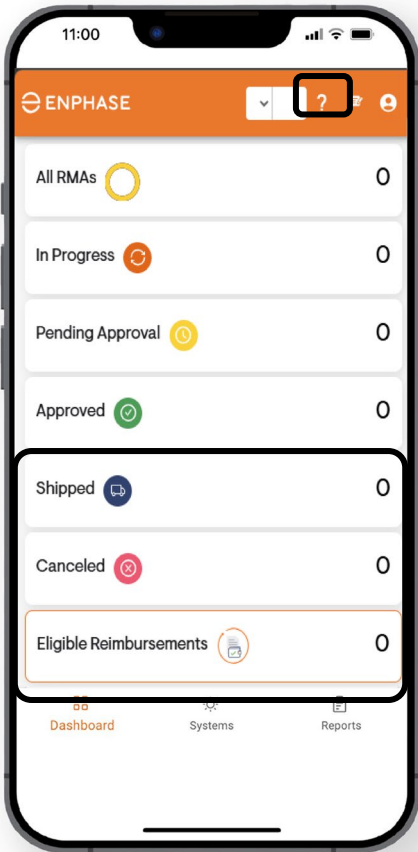
Select each dropdown and complete/validate the required fields:

- **Installer Details**
- **Registered Address**
- **Documents**

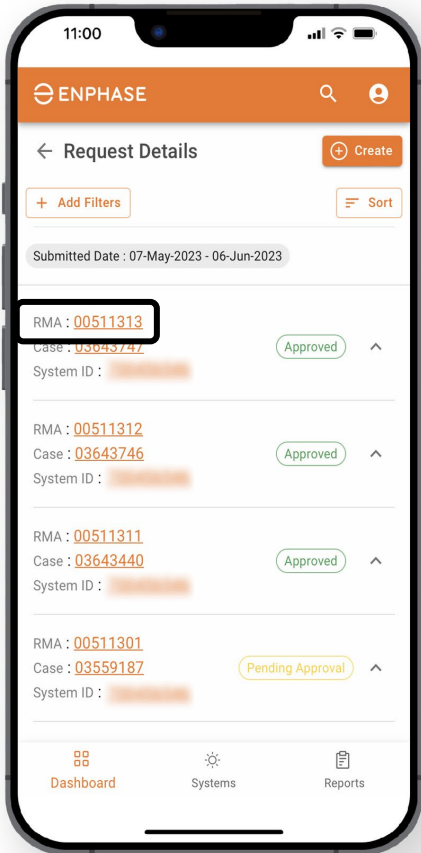
When finished, select **Submit**.

Track labor reimbursement application

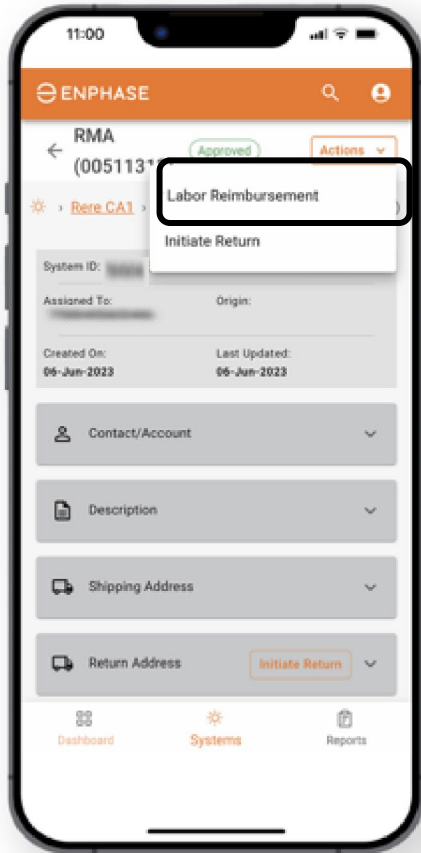
To track a labor reimbursement, installers can select an RMA number from the **RMAs Dashboard**.



Step 1
Use the search tools or select one of the indicated options to find an RMA.

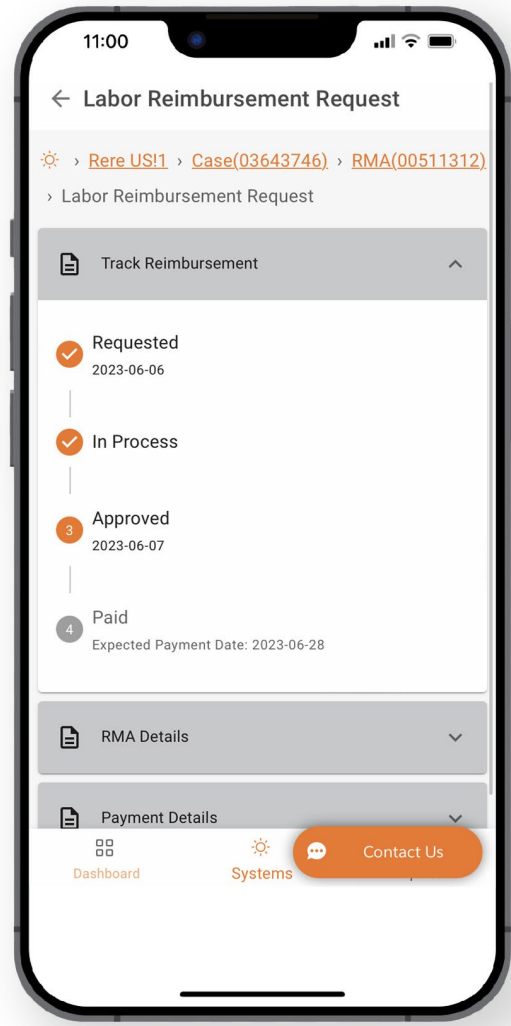


Step 2
Select an RMA link.



Step 3
Select the **Actions** dropdown menu.
If the labor reimbursement request was submitted, the list will display a **Labor Reimbursement** option. Select it.

Track labor reimbursement application



Step 4

The **Labor Reimbursement Request** page will appear, displaying tracking information in the **Track Reimbursement** section.

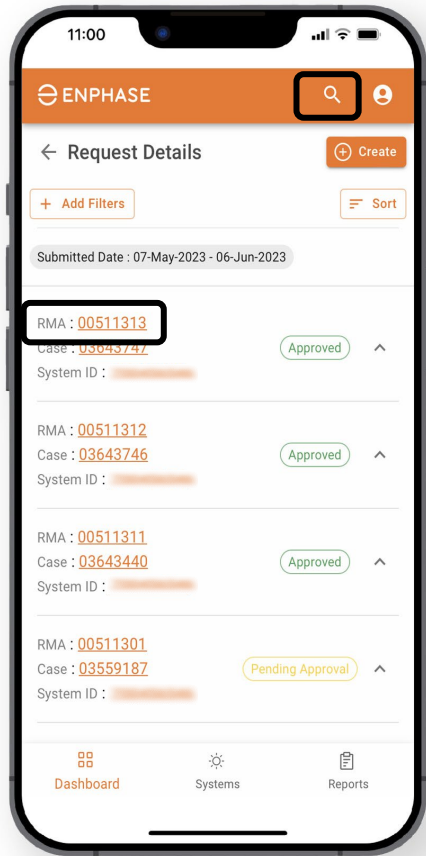
Enphase Service Manager user guide:

Mobile view

Initiate returns

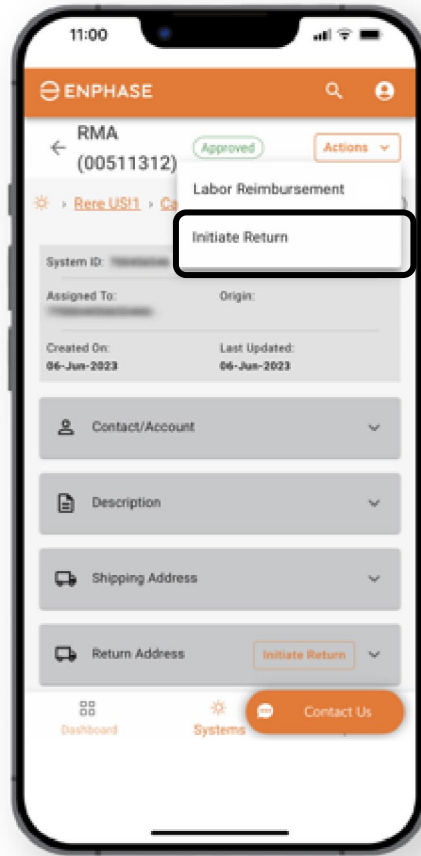
Initiate returns

To initiate a return, installers can use the **Search** tool, **Add Filters** option, or select one of the other Dashboard items to find an RMA.



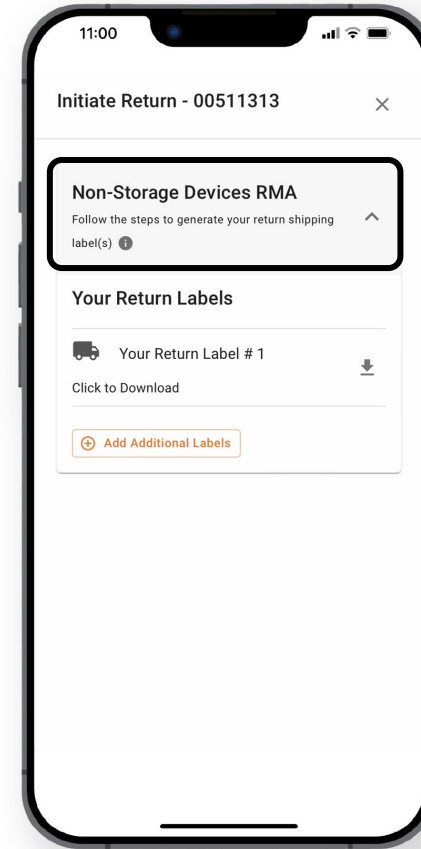
Step 1

Select an RMA link.



Step 2

Select the Actions dropdown menu, then select **Initiate Return**.



Step 3

Follow the instructions provided on the **Initiate Return** pop-up.

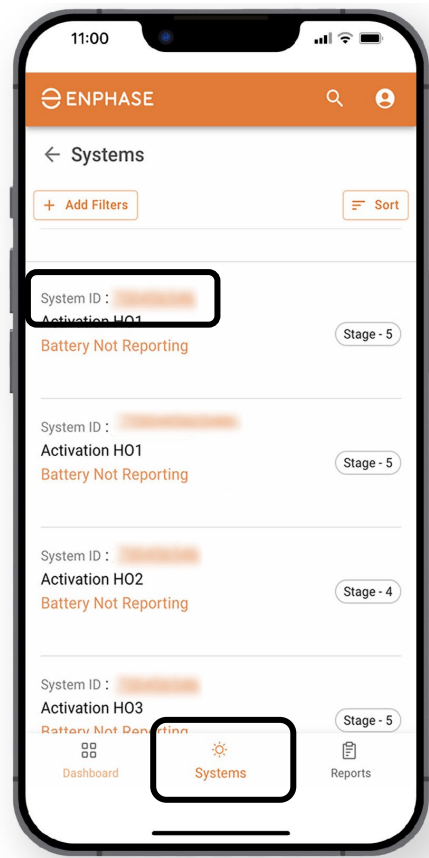
Enphase Service Manager user guide:

Mobile view

Systems

Systems

Installers can view all their systems and status of each in the **Systems** tab.

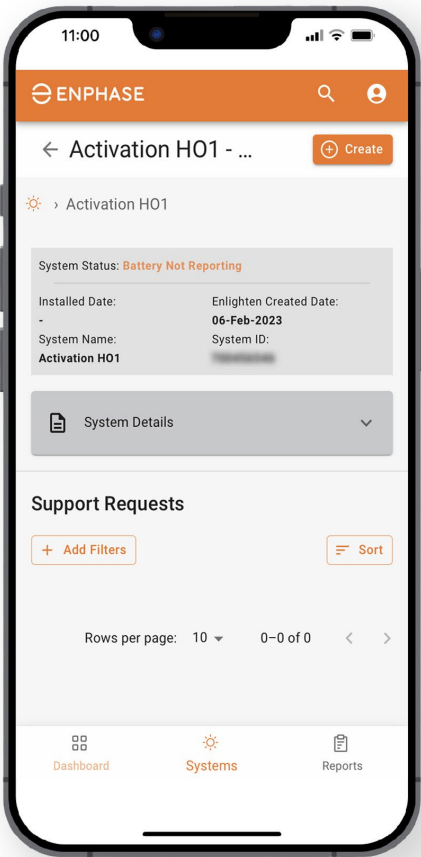


Step 1

Select the **Systems** tab in the lower task bar.

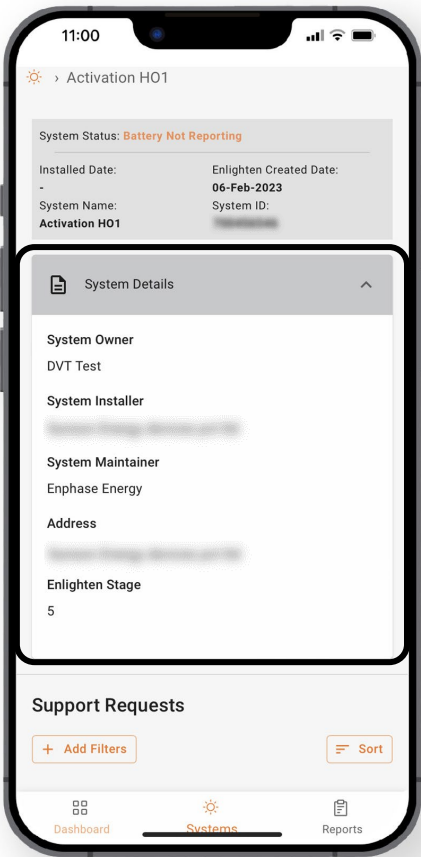
The **Systems** page will appear, displaying a list of the installer's current systems.

Select a hyperlinked **System ID** to view more site details.



Step 2

The site's **Activation** page will appear, including all Support Requests.



Installers can also view System Details in the **System Details** dropdown.

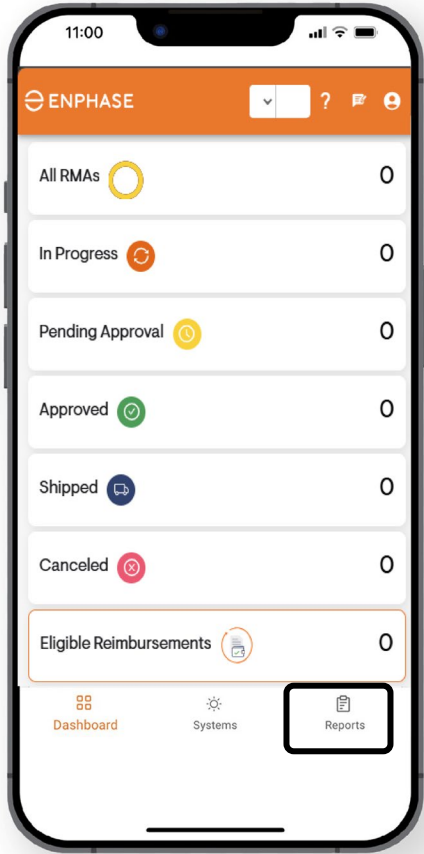
Enphase Service Manager user guide:

Mobile view

Reports

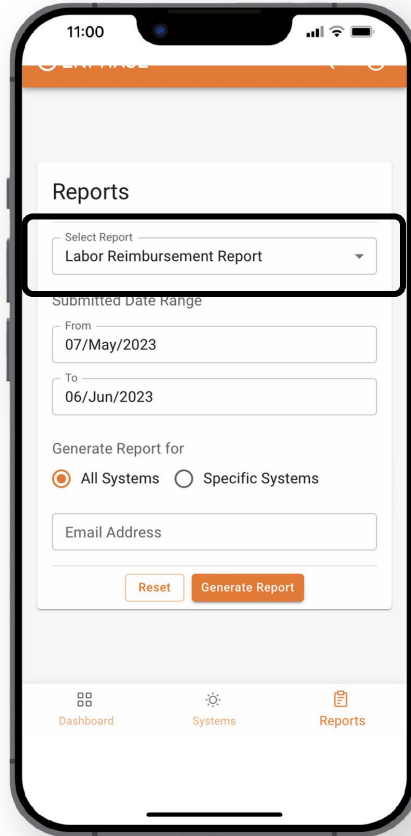
Reports

Installers can generate reports and email them to homeowners in the **Reports** tab.



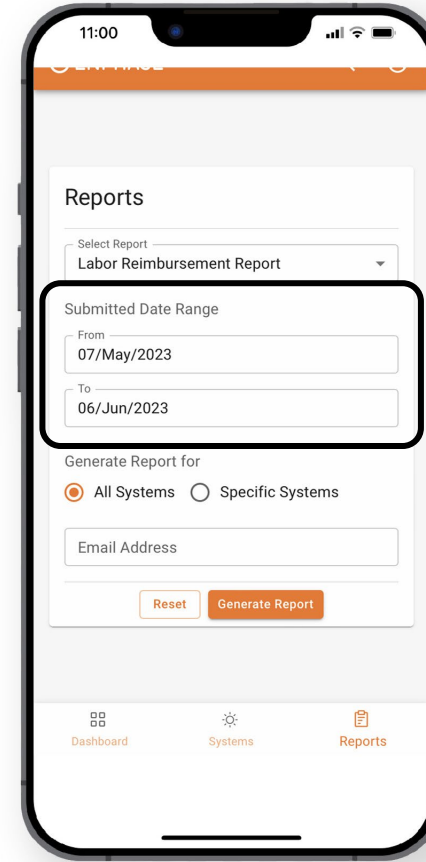
Step 1

Select the **Reports** tab in the lower task bar.



Step 2

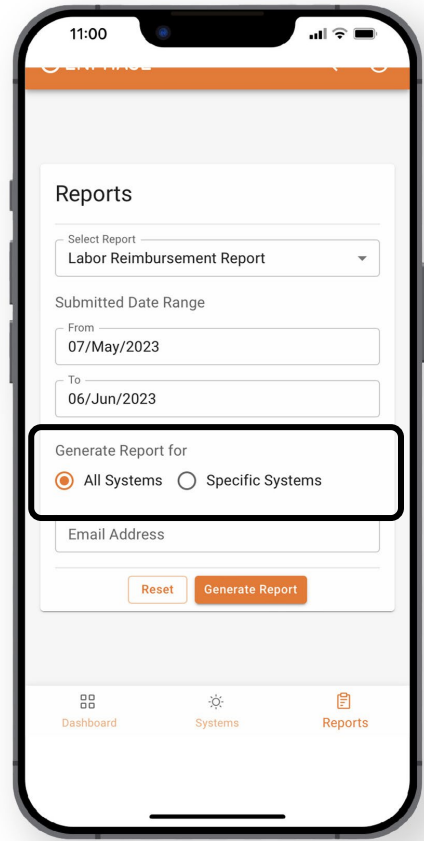
Select the desired report type from the **Select Report** dropdown.



Step 3

Select a date range for the report in the provided fields in the **From** and **To** fields of the **Submitted Date Range** section.

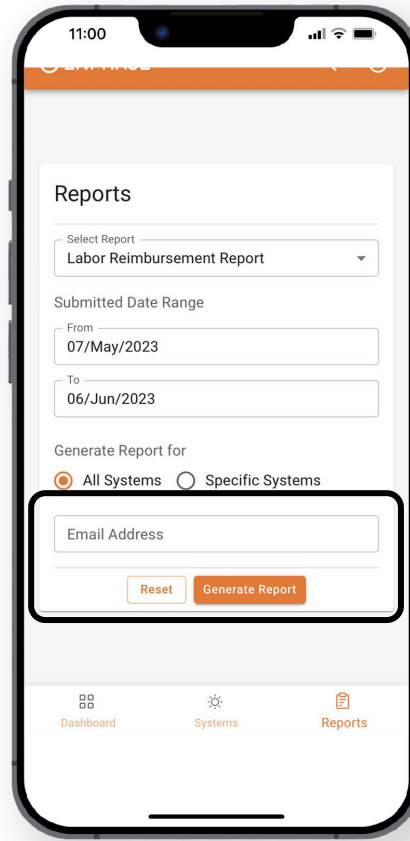
Reports



Step 4

To generate a report for all sites, select **All Systems**.

To generate a report for specific sites, select **Specific Systems**, then enter each Site ID in the provided field and select **Add**.



Step 5

Enter the email address to which the report should be sent, then select **Generate Report**.

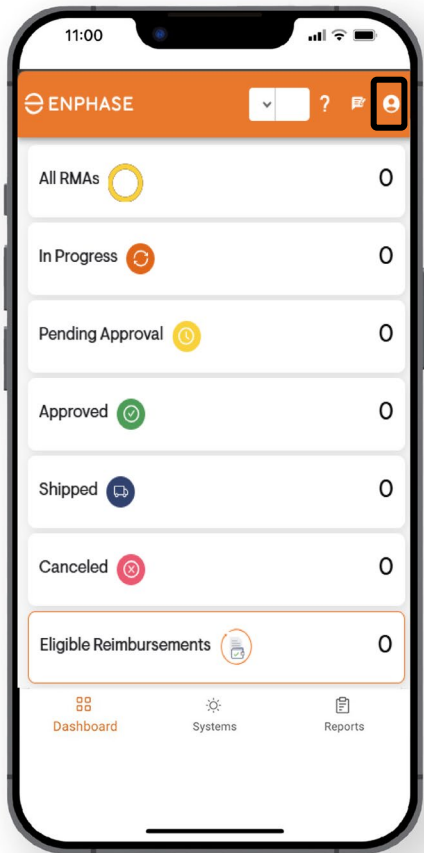
Enphase Service Manager user guide:

Mobile view

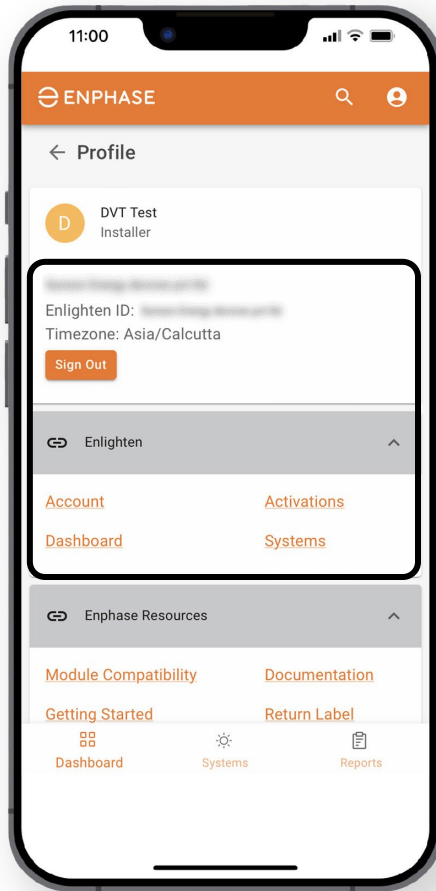
Profile

Profile

Installers can view their personal account information, access the Enphase Installer Portal, and find additional resources in the **Profile** page.

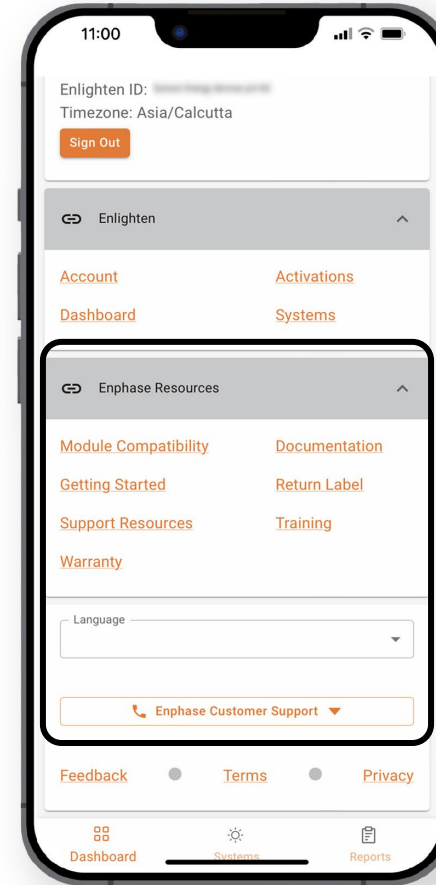


The **Profile** page can be accessed by selecting the icon in the upper-right corner.



The top of the page will display the installer's email address, Enlighten ID, Timezone, and the option to Sign Out.

The hyperlinks in the **Enlighten** dropdown provide access to Enphase Installer Portal links.



The hyperlinks in the **Enphase Resources** dropdown provide access to training, documentation, and other support.

Installers can change the language settings and contact Enphase Support using the available options at the bottom of the page.

Learning check:

Enphase Service Manager mobile view

After reading through the previous section, you would have understood how to:

- ✓ View RMA and case information in the Dashboard.
- ✓ Use the Search tool.
- ✓ Create a new RMA in the Dashboard.
- ✓ Apply for and track Labor Reimbursement requests.
- ✓ View the status of labor reimbursement requests
- ✓ Initiate returns.
- ✓ Access system information in the Systems tab.
- ✓ Run reports from the Reports tab.
- ✓ View an installer Profile.

Enphase Service Manager user guide: Desktop view

Learning objectives:

Enphase Service Manager desktop view

After reading through the following section, you will understand how to:

- View RMA and case information in the Dashboard.
- Use the Search tool.
- Create a new RMA in the Dashboard.
- Apply for and track Labor Reimbursement requests.
- Initiate returns.
- Access system information in the Systems tab.
- Run reports from the Reports tab.
- View an installer Profile.

Enphase Service Manager user guide:

Desktop view

Dashboard

Dashboard: Overview

The **Dashboard** displays all recent support requests and provides installers access to create, view, and manage their cases.

To view RMA information on the Dashboard, select the **RMAs** tab. To view case information on the Dashboard, select the **Cases** tab.

The screenshot shows the Enphase Dashboard interface. The top navigation bar is orange with the Enphase logo and a search bar. The left sidebar contains various menu items: Dashboard, Systems, Reports, Enlighten, Account, Activations, Dashboard (highlighted), Systems, Enphase Resources, Module Compatibility, Documentation, Getting Started, and Return Label. The main content area is titled 'Dashboard' and features a 'Create' button. Below this, there are tabs for 'RMAs' (selected), 'Cases', and 'Battery Returns'. A filter bar shows 'Submitted Date: Apr 11, 2026 - May 11, 2026'. Below the filter, there are six status cards: 'All RMAs' (0), 'In Progress' (0), 'Pending Approval' (0), 'Approved' (0), 'Shipped' (0), and 'Canceled' (0). Each card has a corresponding icon. Below these cards is a card for 'Eligible Reimbursements' (0). At the bottom, there is a 'Request Details' table with columns: RMA Number, Case Number, System ID, System Name, Zipcode, RMA Submitted Date, System City, System State, Modified Date, RMA Status, and Labor Reimburse. The footer includes the Enphase logo, language selection (English), a 'Contact Us' button, and copyright information: 'Enphase Energy, Inc. © 2026 Terms Privacy Settings / Do not sell or share my personal information'. A live chat icon is located in the bottom right corner of the dashboard area.

Installers can start a live chat with Enphase Support by selecting the **Contact Us** option.

Dashboard: Search tool

Installers can use the **Search** tool located in the top taskbar to find a specific case or RMA.

Search Criteria ▼

Search Term

Select a criteria option from the **Search Criteria** dropdown and enter a search term in the provided field to search.

Search Criteria ▲

Search Term

RMA

Case

System Name

System ID

Serial Number

Submitted Date : 10-May-2023 - 09-Jun-2023

Dashboard: Add Filters

Installers can also select the **Add Filters** option in the **RMAs Dashboard** and **Cases Dashboard** to find a specific case or RMA.



Installers can select filters and enter information in the provided field. The search will initiate once **Apply** is selected.

RMA filters

Reset Apply X

RMA Number

Enter RMA Number

Case Number

System ID

System Name

System zipcode

Submitted Date •

System City

System State

Modified Date

Case filters

Reset Apply X

Case Number

Enter Case Number

System ID

System Name

System zipcode

Submitted Date •

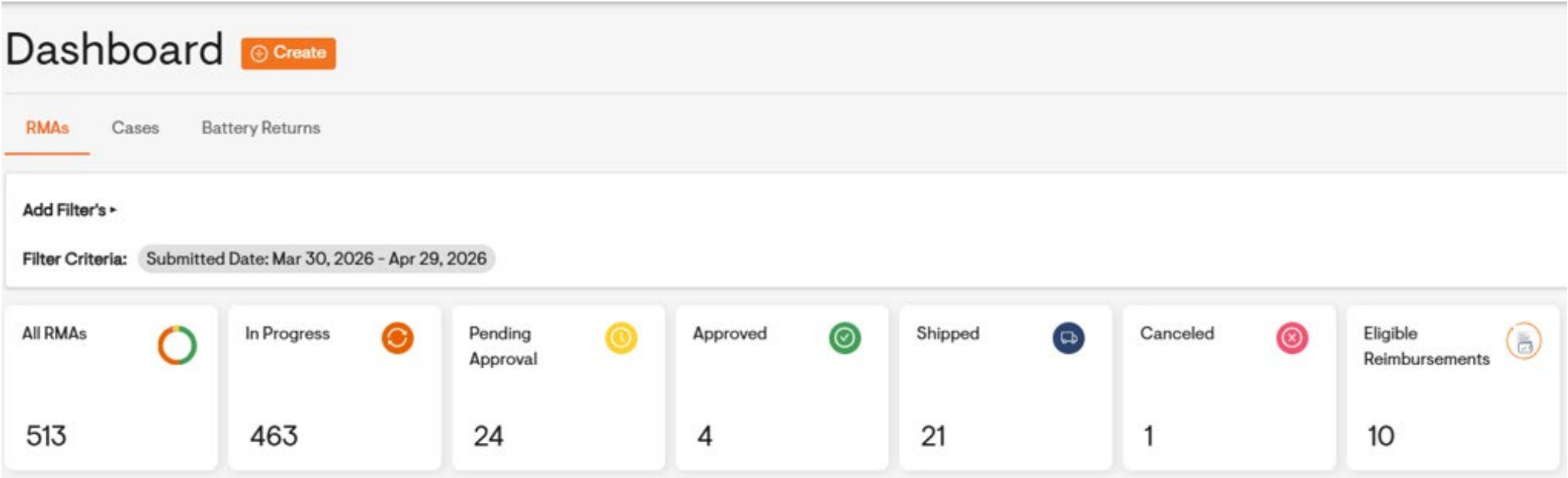
System City

System State

Modified Date

Dashboard: RMAs

Installers can view 30 days of RMAs and specific RMA information in the **RMAs** tab of the **Dashboard**.



To view a list of in-progress RMAs, select **In Progress**.

To view a list of RMAs pending approval, select **Pending Approval**.

To view a list of approved RMAs, select **Approved**.

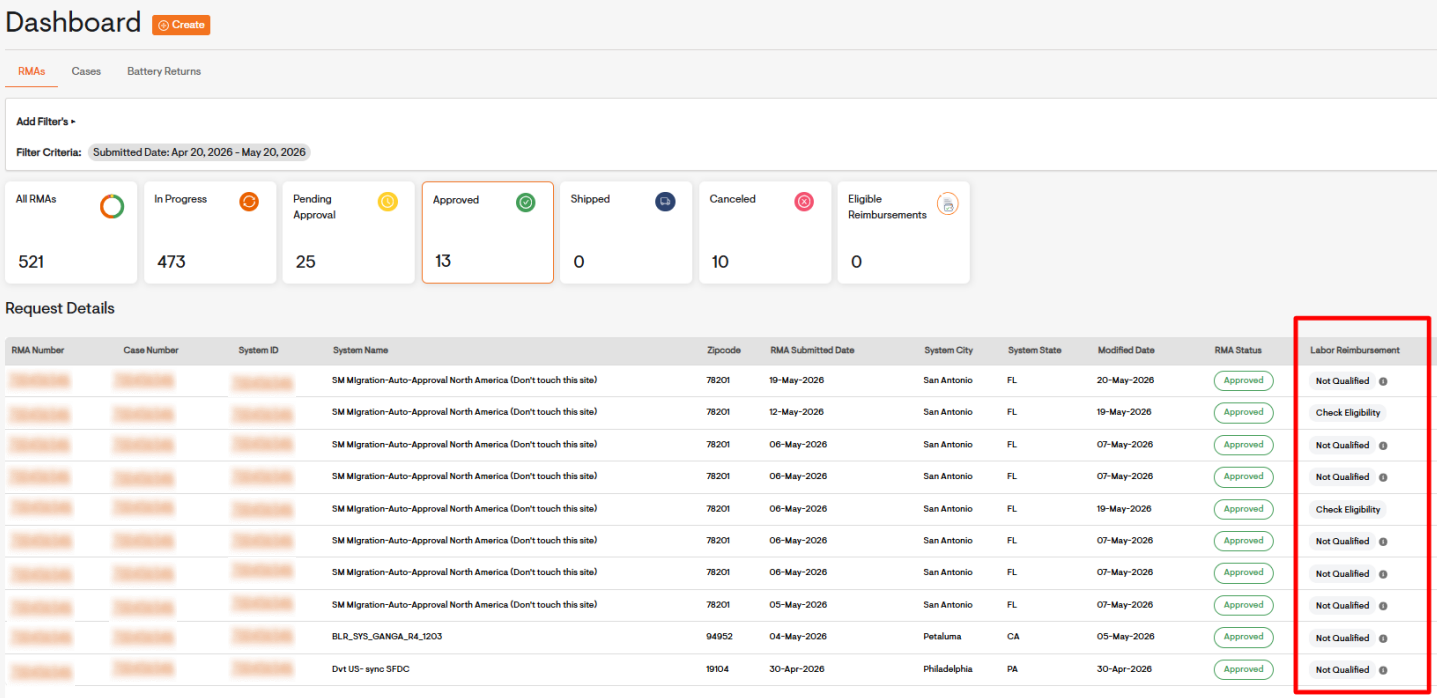
To view a list of shipped RMAs, select **Shipped**.

To view a list of cancelled RMAs, select **Cancelled**.

To view a list of labor reimbursement requests, select **Eligible Reimbursements**.

Dashboard: RMAs

Selecting one or more of the previously mentioned **RMAs Dashboard** options will open a page like below, displaying a list of relevant RMAs in the **Request Details** section.



Labor Reimbursement column in the Request Details section shows the real-time status of reimbursement:

- Apply:** Eligible for reimbursement submission
- Check Eligibility:** Allows re-validation in case of API failure
- Track:** Monitor reimbursement progress
- Not Qualified:** RMA not eligible

Installers can select an RMA Number to view more details.

Dashboard: RMAs

Selecting an RMA number will open the **RMA** page, containing all details about the requested RMA.

← RMA(00511316)

In Progress

Actions ▾

🔍 > [FR18](#) > [Case\(03654343\)](#) > RMA(00511316)

System ID:

Case No: [03654343](#)

Assigned To: **Support Team**

Origin:

Created On: **09-Jun-2023**

Last Updated: **09-Jun-2023**

👤 Contact/Account

Account Name

Contact

Account Owner

DVT Test

📄 Description

Multiple IQ EVSE, M215, IQ Battery

🚚 Shipping Address

California 1, Long Beach, CA 12345 US

🚚 Return Address

90810 US

📄 Additional Notes

+ Add Note

Warranty Claim Lines

🗨️ Contact Us

 ENPHASE

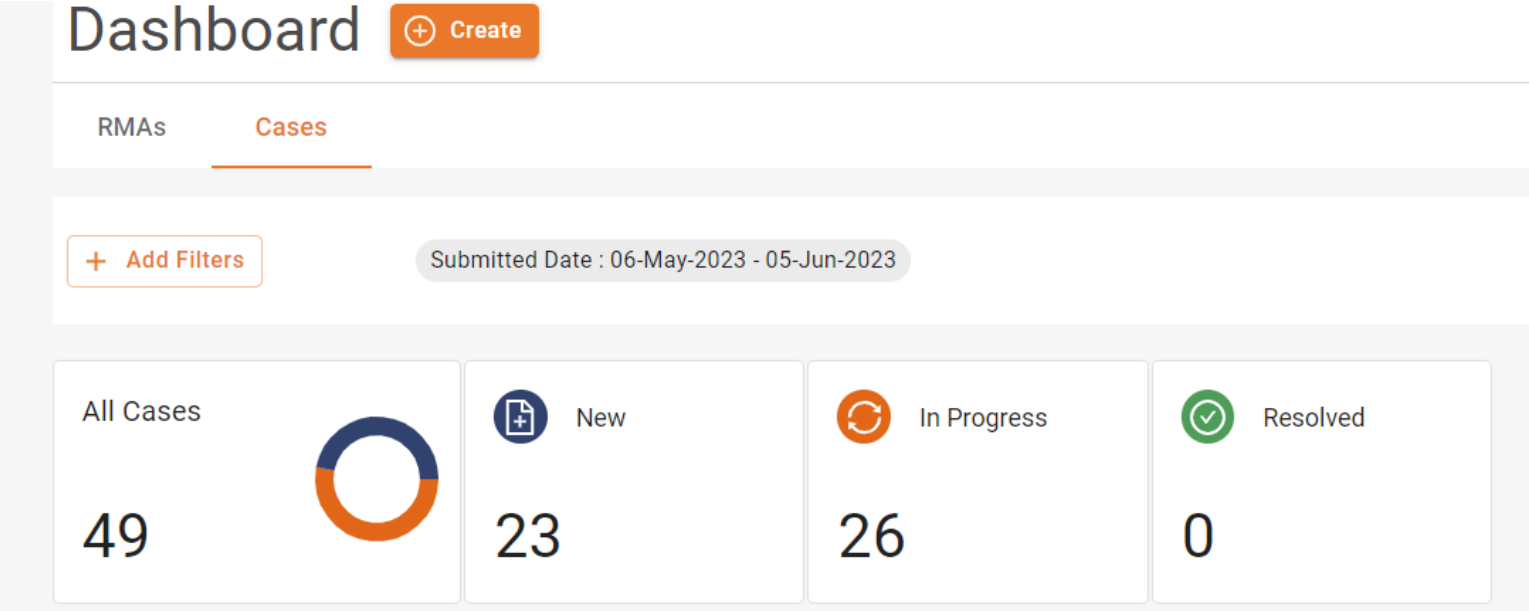
ING-00008-4.0

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Dashboard: Cases

Installers can view their total number of cases and specific case information in the **Cases** tab of the **Dashboard**.



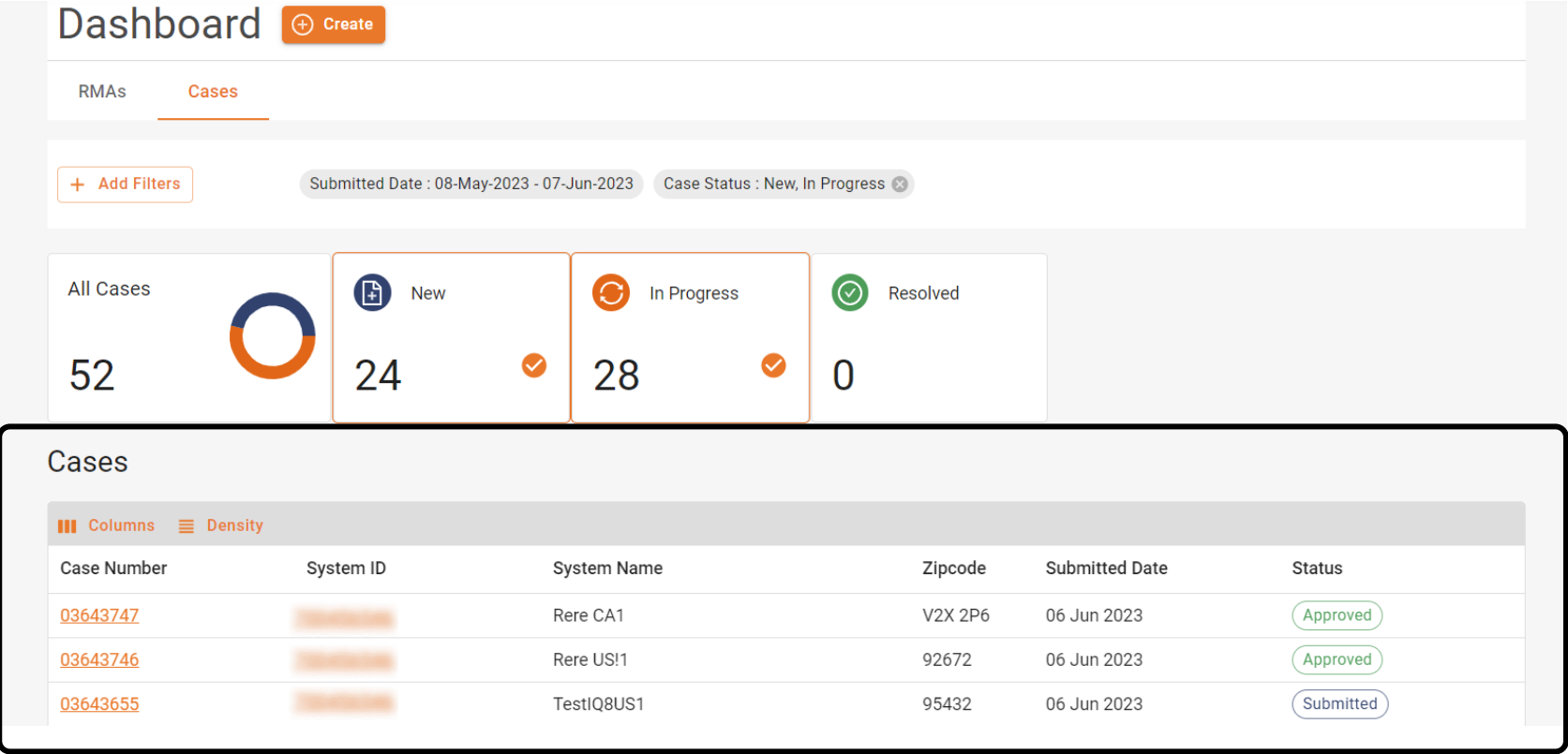
To view a list of new cases, select **New**.

To view a list of in-progress cases, select **In-progress**.

To view a list of resolved RMAs, select **Resolved**.

Dashboard: Cases

Selecting one or more of the previously mentioned **Cases Dashboard** options will open a page like below, displaying a list of cases in the **Cases** section.



Installers can select an RMA Number to view more details.

Dashboard: Cases

Selecting a case number will open the **Case** page, containing all details about the requested case.

← Case(03654343)

In Progress

Actions ▾

⚙️ > [FR18](#) > Case(03654343)

System ID:

Case No: [03654343](#)

Assigned To: **Support Team**

Origin: **Service Manager - CS**

Created On: **09-Jun-2023**

Last Updated: **09-Jun-2023**

👤 Contact/Account

Account Name

Contact

Account Owner

DVT Test

📄 Topic

IQ System Controller

📄 Description

Multiple IQ EVSE, M215, IQ Battery

📄 Additional Notes

+ Add Note

List of RMA

+ Add Filters

Contact Us

 ENPHASE[®]

ING-00008-4.0

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Enphase Confidential

Dashboard: Additional features

1

Enlighten

2

Enphase Resources

<

All Cases

49

New

23

Cases

Columns

Density

Case Number	System ID
03643465	
03643460	
03643440	
03643070	

3

Language

Enphase Customer Support

1. The hyperlinks in the **Enlighten** dropdown provide access to the Enphase Installer Portal.
2. The hyperlinks in the **Enphase Resources** dropdown provide access to training and documentation support.
3. Installers can change the language settings or contact Enphase Customer Support at the bottom of the page.

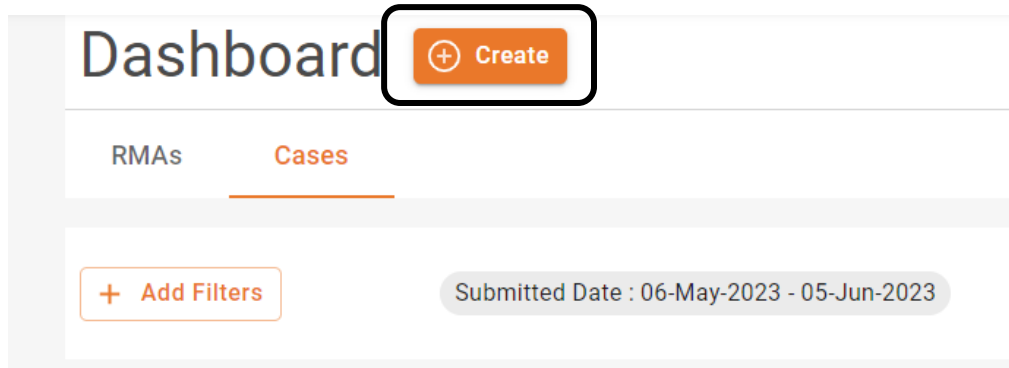
Enphase Service Manager user guide:

Desktop view

Create a new RMA

Create an RMA

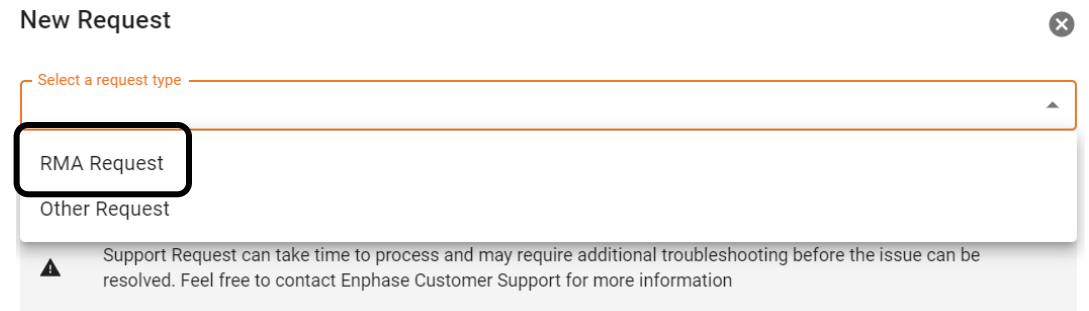
Installers can create new RMAs from both the **RMAs** tab and the **Cases** tab of the **Dashboard**.



Step 1

Select **Create**, next to **Dashboard**.

The **New Request** form will appear.



Step 2

Select **RMA Request** from the **Select a request type** dropdown.

Create an RMA

New Request

Select a request type*

RMA Request

Add a system ID*

Topic*

Topic

Documentation

Enlighten - General

Enphase Installer App

Enphase Installer Portal

EV Charger

Step 3

Enter the system ID and select the relevant topic from the **Topic** dropdown.

Add Devices*

Shipping Address*

Add New Address

We are unable to ship to PO Boxes, apologies for any inconvenience.

Description*

Upload File(Upto 12MB total, 4MB per file)

You can upload the following file types:
.csv, .doc, .docx, .dot, .ics, .js, .mdb, .pdf, .pps, .ppsx, .ppt, .pptx, .rtf, .sww, .txt, .xls, .xlsx, .bmp, .gif, .jpeg, .jpg, .png, .tif, .tiff, .vsd

Support Request can take time to process and may require additional troubleshooting before the issue can be resolved. Feel free to contact Enphase Customer Support for more information

Cancel

Submit

Step 4

Enter the information about devices, shipping address, and a description of the request in the provided fields. Then click on **Submit**.

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Enphase Confidential

Enphase Service Manager user guide: Desktop view

Labor reimbursements

Apply for labor reimbursement

To apply for a labor reimbursement, installers can select an RMA number from the **RMAs Dashboard**.

Request Details

RMA Number	Case Number	System ID	System Name	Zipcode	RMA Submitted Date
00511313	03643747		Rere CA1	V2X 2P6	06 Jun 2023
00511312	03643746		Rere US!1	92672	06 Jun 2023

Select the **Actions** dropdown menu, then select **Labor Reimbursement**.

← RMA(00511313)

Approved

Actions ▾

☀ > Rere CA1 > Case(03643747) > RMA(00511313)

Labor Reimbursement

Initiate Return

Labor reimbursements

The Labor Reimbursement Request form will appear, displaying the RMA Details.

RMA Details

RMA qualified for reimbursement
00511313

System Information

Associated Serial Numbers

Installer Details

Installer Company

Contact Name *
Test ENLM

Email *

Phone *

Registered Address

Street Address *
New street

City *

Zip/Postal Code *
92672

Street Address 2

State/Province *
California

Country *
US

☐ Do you want to change your registered Address?

Complete all required fields:

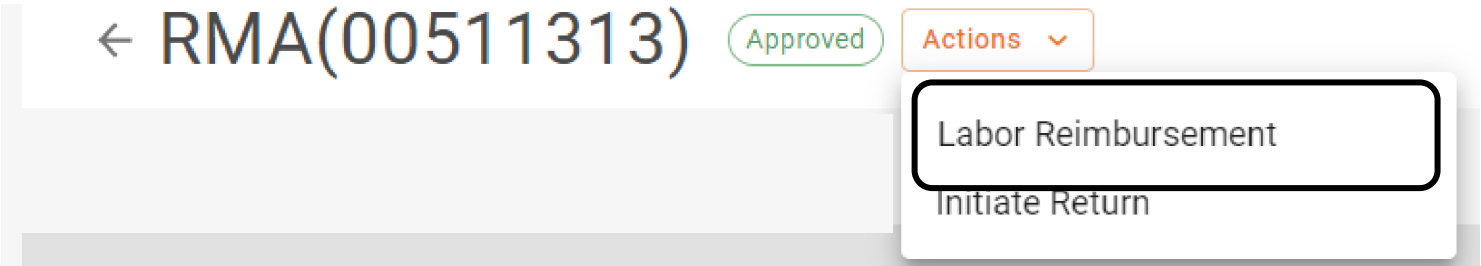
- **Installer Details**
- **Registered Address**
- **Documents**

When finished, select **Submit**.

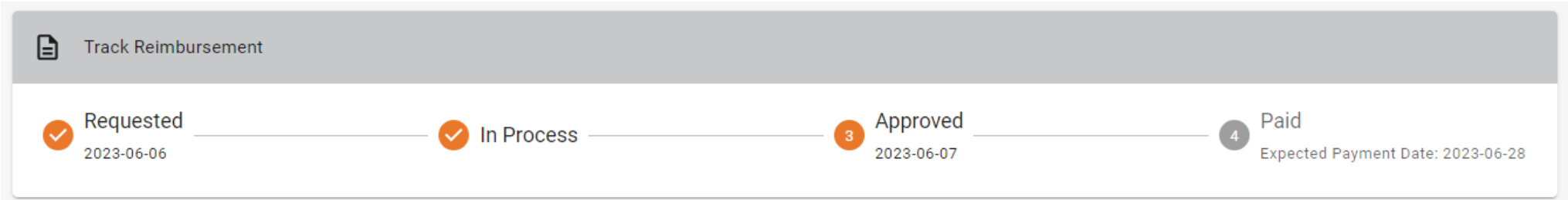
Track labor reimbursement application

To track a labor reimbursement, installers can select an RMA number from the **RMAs Dashboard**.

Select the **Actions** dropdown menu. If the Labor Reimbursement request was submitted, the list will display a **Labor Reimbursement** option. Select it.



The **Labor Reimbursement Request** page will appear, displaying tracking information in the **Track Reimbursement** Section.



Enphase Service Manager user guide:

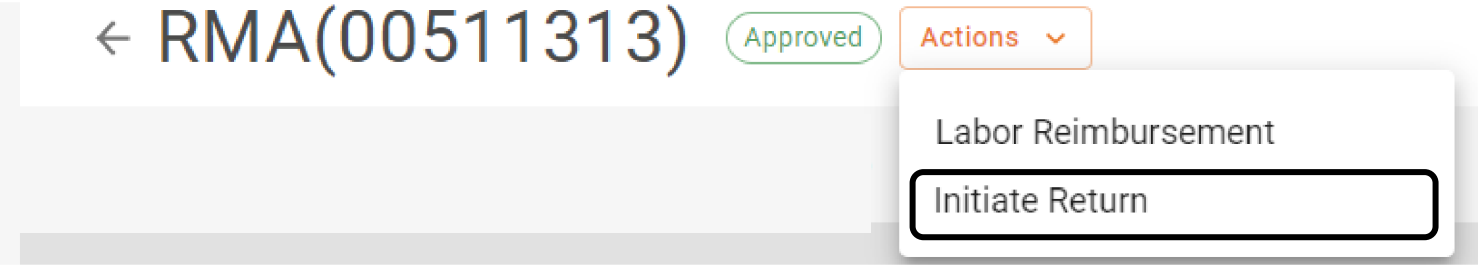
Desktop view

Initiate return

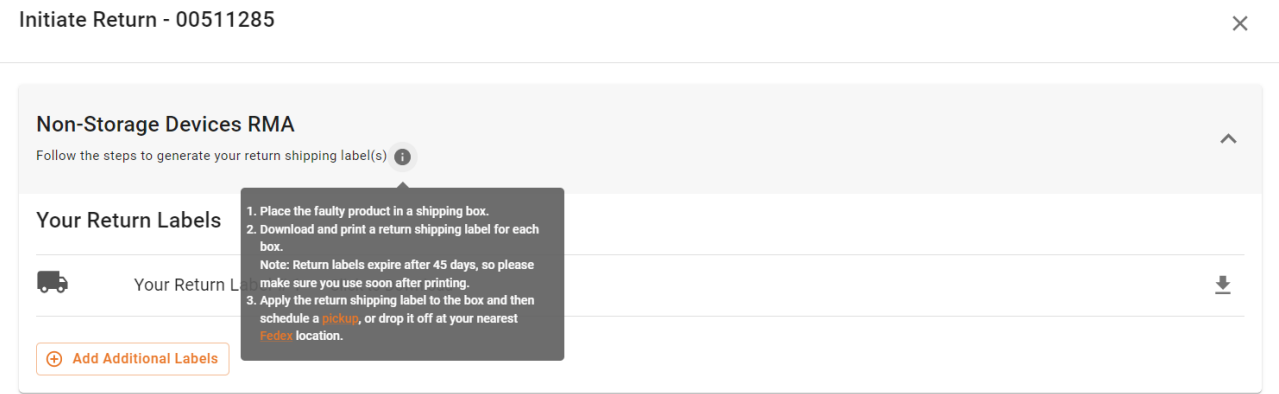
Initiate return

To initiate a return, installers can use the **Search** tool, **Add Filters** option, or select one of the other **Dashboard** items to find an RMA.

Once an RMA page is open, select the **Actions** dropdown menu, then select **Initiate Return**.



Installers can then follow the instructions on the **Initiate Return** pop-up.



Enphase Service Manager user guide: Desktop view

Systems

Systems

Installers can view all their systems and status of each by selecting the **Systems** tab in the left taskbar.

Dashboard

Systems

Reports

Enlighten

Enphase Resources

Systems

+ Add Filters

Systems

Columns Density

System ID	System Name	Stage	System Status	Location
	Activation HO1	5	Battery Not Reporting	
	Activation HO1	5	Battery Not Reporting	
	Activation HO2	4	Battery Not Reporting	
	Activation HO3	5	Battery Not Reporting	

The **Systems** page will appear, displaying a list of the installer’s current systems.

Installers can select a site from the **System ID** list to open the site’s **Activation** page and view more details.

Systems

Once a System ID is selected, the **Activation** page will appear, displaying the system's information.

Installers can view all information about the selected system, including System Details and Support Requests.

← Activation HomeOwner1

Create

☀ > Activation HomeOwner1

System Status: **Battery Not Reporting**

System Name: **Activation HomeOwner1**

Installed Date: -

Enlighten Created Date: **07-Jul-2022**

System ID: **700457343**

📄 System Details

System Owner	System Installer	System Maintainer	Address	Enlighten Stage
test dvt	Enphase Energy			5

Support Requests

Add Filters

ColumnsDensity

Case Number	Topic	Created Date	Status	Modified Date
-------------	-------	--------------	--------	---------------

Enphase Service Manager user guide:

Desktop view

Reports

Reports

Installers can generate and send reports in the **Reports** tab.

The screenshot shows the Enphase user interface. On the left, a vertical task bar contains icons and labels for 'Dashboard', 'Systems', 'Reports', 'Enlighten', and 'Enphase Resources'. The 'Reports' item is highlighted with a black rectangular border. The main area of the page displays the 'Reports' configuration form. This form includes a 'Select Report' dropdown menu currently showing 'Labor Reimbursement Report'. Below this is a 'Submitted Date Range' section with 'From' and 'To' date pickers set to '06/May/2023' and '05/Jun/2023' respectively. Further down, there are radio buttons for 'Generate Report for', with 'All Sites' selected and 'Specific Sites' unselected. An 'Email Address' input field is located below the radio buttons. At the bottom of the form are two buttons: 'Reset' and 'Generate Report'.

Step 1

Select the **Reports** tab in the left-hand task bar.

The **Reports** page will be displayed.

Reports

Step 2

Select the desired report type from the **Select Report** dropdown.

Select Report

Labor Reimbursement Report

Step 3

Select a date range for the report in the provided fields.

Submitted Date Range

From

06/May/2023

To

05/Jun/2023

Reports

Step 4

To generate a report for all sites, select **All Sites**.

To generate a report for one or more specific sites, select **Specific Sites**, then enter the System ID in the required field and select **Add**.
Installers can add multiple sites.

Generate Report for

☐ All Sites ☒ Specific Sites

Enter System ID

Add

Step 5

Enter the email Address to which the report should send, then select **Generate Report**.

Email Address

Reset

Generate Report

Enphase Service Manager user guide:

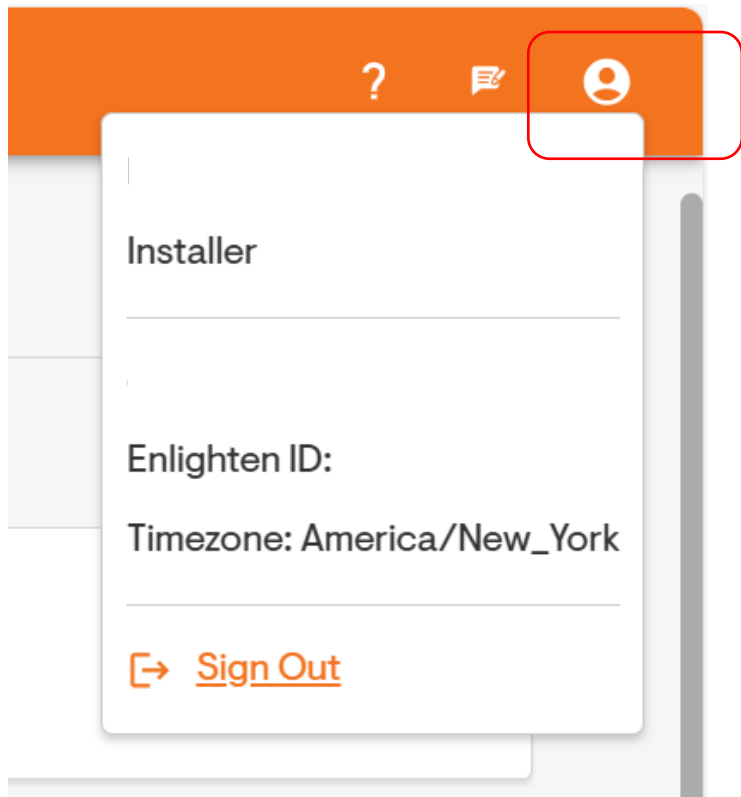
Desktop view

Profile

Profile

Installers can view their personal account information by selecting the icon in the upper right-hand corner.

The pop-up window will display the installer's name, email address, time zone, and the option to sign-out of Enphase Service Manager.



Select it to get help.



Select it to submit feedback.

Learning check:

Enphase Service Manager desktop view

After reading through the following section, you will understand how to:

- View RMA and case information in the Dashboard.
- Use the Search tool.
- Create a new RMA in the Dashboard.
- Apply for and track Labor Reimbursement requests.
- View the status of labor reimbursement requests.
- Initiate returns.
- Access system information in the Systems tab.
- Run reports from the Reports tab.
- View an installer Profile.

Revision history

Revision	Date	Description
ING-00008-4.0	May 2026	Editorial updates.
ING-00008-3.0		Updated the “Labor reimbursements” section.
ING-00008-2.0	June 2023	Preliminary release.
ING-00008-1.0		Initial release.



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